

CITY OF AMESBURY

HEAD OF PUBLIC SERVICES, PUBLIC LIBRARY

The City of Amesbury (estimated population 17,500), a dynamic Merrimack Valley community rich in tradition with a vibrant and expanding economic base, is seeking a qualified professional to serve as the City's **Head of Public Services, Public Library**.

The Amesbury Public Library is seeking an innovative and experienced librarian to lead the reference and circulation departments as one cohesive public face for the library. Together these departments provide access to library resources in support of Amesbury and the Merrimack Valley Library Consortium (MVLC). This librarian will supervise and work with department staff to develop and implement the library's strategic vision, services, and initiatives to respond to the evolving needs of Amesbury.

The Head of Public Services manage six (6) staff across the reference and circulation departments, overseeing all daily reference and circulation functions, interlibrary-loans, and network transfers on an automated library system. Occasionally this position will provide desk coverage for both the reference and circulation desks.

This position requires an undergraduate degree in any subject and a Master's degree in Library Science. Applicants must also have at least five years of experience in library administration, with demonstrated supervisory/management experience required. Preferred qualifications include experience staffing reference and circulation desks, with marketing experience, particularly in social media, also desirable. This position also requires a Certificate in Librarianship from the Massachusetts Board of Library Commissioners.

The salary for this union position is \$31.62 an hour for 35 hours per week schedule, working Monday-Friday (occasional nights may be required) and Saturdays on rotation. Please submit a letter of interest and resume for consideration to Alyssa Premo, City of Amesbury, 62 Friend Street, Amesbury, MA 01913 or e-mail to premoa@amesburyma.gov. This position remains open until filled; priority is given to applicants who respond by Friday, February 19, 2021.